

PIPELINERS 798

Training Center Handbook



JULY 2024

MISSION STATEMENT

The mission of the Local 798 Training Center is to provide comprehensive education and training to individuals employed in the pipeline industry across the United States.
"Board of Trustees January 01,2003."

To Meet the Demands of The Mission Statement

The National Pipeline Welding School, initially integrated into the PIBF on July 17, 1974, gained autonomy on January 1, 2000. Established to educate and train individuals in the pipeline industry. The Training Center in Tulsa, OK operates on funding from pipeline employers, offering tuition-free instruction. Typically serving individuals between jobs, including out-of-state participants, the Local 798 Training Center fosters a student-centered learning environment with a commitment to non-discrimination.

Students are encouraged to demonstrate positivity, professionalism, excellent attendance, follow rules and regulations, and effective use of instructional time. Our aim is to ensure your welding program experience is enriching, supporting you in achieving your educational and professional objectives.

The 798 Training Center focuses on preparing pipeline workers with essential skills and techniques. Our curriculum caters to both entry-level workers and seasoned welders seeking to enhance or diversify their skills. We facilitate OSHA 10 certifications, collaborate with oil and gas companies across North America to establish and qualify welding procedures, and instruct in downhill pipeline welding per the American Petroleum Institute 1104 Standard.

TABLE OF CONTENTS

MISSION STATEMENT	2
TABLE OF CONTENTS	3
Leadership and Board of Trustees.....	4
ACCREDITATION AND LICENSES.....	4
INTRODUCTION.....	5
TRAINING CENTER INFORMATION	5
LOCAL 798 TRAINING CENTER	6
DISPATCH REQUALIFICATION	7
DISPATCH POLICY	7
WELDER REQUALIFICATION	7
HELPER REQUALIFICATION	8
STIPEND PAY	8
WELD TEST	9
PRACTICE WELDING	9
NEW HELPER TRAINING.....	9
RULES AND REGULATIONS	10
RULES AND REGULATIONS	11
NON – DISCRIMINATORY POLICY	12

LOCAL 798 TRAINING CENTER LEADERSHIP AND BOARD OF TRUSTEES

LOCAL 798 TRAINING CENTER

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Instructors – Rusty Long

Justin Fromme

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Steve Smith

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Apprentice Coordinator – Joseph Bigley

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BOARD OF TRUSTEES

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Jeff Clark

- Certified Welding Inspector QC1 Qualified – American Welding Society
- Authorized Testing Representative for United Welding Certification Program

INTRODUCTION

This handbook serves as a valuable resource for all members of Local Union 798 involved in pipeline work. It contains important details about the operations of the training center, as well as membership information regarding requalification procedures, stipend payments, changes in classification, and UA welder certifications. Please be aware that this document will undergo periodic updates on the PIBF website. We encourage each member to visit the website frequently to stay informed about any changes.

Training Center

Telephone: (918) 622-0210

FAX: (918) 270-4719

Mailing Address:

P. O. Box 470950

Tulsa, Oklahoma 74147-0950

Physical / Delivery Location:

4835 South 83rd East Avenue

Tulsa, Oklahoma 74145 – 6974

Training Center Hours: Monday – Friday 8:00 am to 4:30 pm

The following holidays are observed by the Training Center

New Year Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Day (If one of the holidays named above falls on Sunday, it shall be observed on Monday.)

Local 798 Training Center

The Local 798 Training Center spans 33,000 square feet and serves as a central hub for testing, training, and pipeline welding procedures. Its shop welding area covers 22,000 square feet and includes 52 welding booths measuring ten by twelve feet, each able to accommodate two welders and an instructor. The center is equipped with a ten-ton overhead crane capable of handling the unloading of pipes and equipment of any size.

Committed to providing top-tier training in the United States, the Local 798 Training Center ensures its members meet rigorous testing standards required for every pipeline construction project in the country. Instructors adhere to the A.P.I. (American Petroleum Institute) 1104 standards during hands-on training sessions, emphasizing the industry's reliance on these benchmarks. Graduates who pass the qualification welding test gain confidence in being among the best in the industry with training requirements of the stringent 1104 code, as well as many other additional and beneficial skills that are provided by the facility and its staff that cannot be found at any other training center. Trustees regularly review the curriculum to maintain high standards in classroom instruction and instructor expertise.

Renowned for its leadership in pipeline and pipe welding, Local 798 strives to enhance and uphold its industry reputation. The Training Center aims to bolster its support for the United Association and the Pipeline Contractors Association by nurturing skilled welders through diverse training programs.

Supported by industry leaders such as Lincoln Electric, Miller Electric, Mathey-Dearman, Darby Equipment, and PFERD, the Training Center offers comprehensive instruction across all welding processes, focusing on preparing capable graduates for success in the pipeline sector.

Additionally, the Center provides training in pipeline pipefitting, uphill stick rod welding, TIG welding, automatic welding, and other relevant industry practices. It conducts equipment and consumable testing for leading suppliers like Lincoln Electric, Miller, and Hobart. The primary mission still remains equipping prospective pipeline workers with safe and efficient practices to ensure the establishment of a dependable and secure pipeline network.

Moreover, the Training Center hosts the Oklahoma State SkillsUSA welding competition and holds the designation of an "Education Institution Member" by the American Welding Society. Its permanent instructors hold esteemed certifications, including Certified Welding Inspector through AWS and Authorized Testing Representative for the United Association Welder Certification Program.

Dispatch Requalification

Dispatch Policy

Paragraph 18. Page 7 of the PIPELINERS LOCAL 798 DISPATCH AND OUT – OF – WORK POLICY. A welder who has missed (2) test consecutively or is terminated consecutively two (2) times for bad welds, or a combination of both, will be able to re-register on the Out- of- Work List and resume their place on the Out- of- Work List according to the 300/450/600 - hour rule outlined in paragraph 13. However, the welder will not be able to accept a dispatch until they requalify on a similar test that was last failed or if runoff for bad welds you shall requalify on a bell hole. This does not prevent the welder from hiring out directly to the Contractor. Welders will be encouraged to contact the Local 798 Training Center for assistance, evaluation, and additional training so that they may successfully pass this test. The welder may come to the Training Center to requalify after missing one (1) test. One missed test does not restrict a Welder from accepting a dispatch.

Paragraph 19. Page 8 of the PIPELINERS LOCAL 798 DISPATCH AND OUT – OF – WORK POLICY. A Helper who is terminated on two (2) consecutive jobs for inability to perform tasks that have traditionally and ordinarily been deemed as Helper work (e.g., buffing, grinding, transitioning pipe, and lifting and carrying 50 lbs. etc.) will be able to resume their place on the Out – of - Work List according to the 300/450/600 - hour rule as outlined in paragraph 13, but will not be able to accept a dispatch until they have completed remediation training at the Local 798 Training Center in Tulsa, OK. They must remain at the Training Center until the staff is satisfied that they can return to the field and perform traditional and ordinary Helper duties safely and competently. This does not prevent a Helper from hiring out directly to the Contractor.

Welder Requalification

Requalification Procedure:

- Call and pre-schedule with Director of Training prior to coming.
- No requalification test will be scheduled the week of Stewart School.
- Complete paperwork.
- Instructor determines requirements of requalification test.
- Must make two (2) consecutive visually accepted welds to take requalification test.
- Make requalification test per A.P.I. 1104 standards to include bending straps.
- Documentation completed and returned to the Dispatch Office to allow welder to accept Dispatch or remove (1) missed test, or (1) termination for bad welds.

Helper Requalification

Requalification Procedure:

- Call and pre-schedule with Director of Training prior to coming.
- No requalification will be scheduled the week of Stewart School.
- Complete paperwork.
- Instructor determines requirements to be met.
- Perform Helper duties until Instructor is satisfied Helper is competent and ready to return to the field.
- Documentation completed and returned to Dispatch Office to allow Helper to accept Dispatch.

Stipend Pay

"Welder Stipend Eligibility: Any welder visiting the Local 798 Training Center for requalification to accept a dispatch, having missed two consecutive tests or been terminated twice consecutively for bad welds, or a combination thereof, may qualify for stipend pay upon meeting all requirements. Additionally, welders who have been on the Dispatch wheel for six months or more per their out of work date, missed one test or been discharged for bad welds can voluntarily come and qualify for stipend pay if all criteria are met. The stipend amount is \$500.00 per week based on a five-day work schedule (excluding designated holidays) at the Training Center, from Monday to Friday, 8:00am to 4:30pm, focusing on requalification or improving downhill welding skills. A maximum of two stipend checks will be issued per welder within a 12-month period. No partial-week payments will be made. All welders must schedule their visit with the Director of Training in advance."

"Helper Stipend Eligibility: Any Helper visiting the Local 798 Training Center for requalification to accept a dispatch, having been terminated on two (2) consecutive jobs for inability to perform tasks that have traditionally and ordinarily been deemed as Helper work (e.g., buffing, grinding, transitioning pipe, and lifting and carrying 50 lbs. etc.) may qualify for stipend pay upon meeting all requirements. Additionally, Helpers that have been discharged once can voluntarily come and clear their record if all criteria are met. The stipend amount is \$500.00 per week based on a five-day work schedule (excluding designated holidays) at the Training Center, from Monday to Friday, 8:00am to 4:30pm, focusing on improving Helper skills. A maximum of two stipend checks will be issued per Helper within a 12-month period. No partial-week payments will be made. All Helpers must schedule their visit with the Director of Training in advance."

Information Regarding Weld Testing

1. All classification changes and initiation test are scheduled through the Local 798 office 918-622-1900.
2. All classification changes and initiates can come to the Training Center two (2) days prior to the test date and complete (3) practice welds. There will be no practice on test day.
3. The welding test is a 24" x .500 wall bell hole weld using 5/32" 5P+ for the root pass and 3/16" Arc 80 for the remainder of the weld with a puddle cap.
4. UA weld certifications are available to all UA members at the Training Center and are scheduled with the Director of Training.
5. There are over 100 UA certifications available to take at the Training Center. They range from 2" sch 40 to 6" XXS, 1G, 2G, 5G, 6G, and 2G & 5G Combo.

Information Regarding Practice Welding

The Training Center at Local 798 provides complimentary access to all its Journeyman Welders for honing their welding skills. Welder members can select from a range of options, including weld coupons of varying dimensions: 24" x .375 wall, 24" x .500 wall, 12" x .250 wall, and 12" x .375 wall. They can practice welding in different positions such as 5G or 6G, undergo practice tests like the 12" branch test or Inservice sleeve test, and work with various processes including 9045 downhill, 7016 root 7018 out, hand-held wire, and more advanced techniques crucial in the pipeline industry.

Helpers and Journeymen are also encouraged to participate; they can exclusively weld in the uphill booths to obtain UA weld certifications.

New Helper Training

Any newly accepted helper member wishing to attend NEW HELPER TRAINING at the Training Center must call the Director of Training to schedule a date. Upon arrival, the individual will receive instructions on proper personal safety equipment, general knowledge about arc welding, brushing off the weld, setting up a band and crawler for cutting pipe, and general terminology regarding tools and items related to helper duties and responsibilities (e.g., welding rods, grinders, pre-heaters). Individuals must be capable of performing all general helper duties in various environments. A stipend of \$500.00 per week is available for those who attend training and meet all requirements. This stipend is based on a five-day work schedule (excluding designated holidays) at the Training Center, from Monday to Friday, 8:00 am to 4:30 pm, focusing on improving helper skills.

RULES AND REGULATIONS

PARKING:

Parking at the training center is a privilege not a right. All students are required to park along the east fence in the lower parking lot are other areas that may be designated from time to time. If the student has permission from the instructor to utilize his own welding rig the student will be directed where to park.

PERSONAL CONDUCT:

All students are expected to always conduct themselves in a respectable and considerate manner while at the training center. Conduct expected of all students includes, but is not limited to, the following.

STUDENT RESPONSIBILITIES:

Regular attendance and being on time for all classes.

Comply with all training center rules and regulations.

Assist in the development of a positive environment within the school that is conducive to learning.

Respect the rights of instructors, other students, training center officials and all others who are involved in the educational process.

Exercise proper care when using school facilities and equipment.

PROHIBITIONS:

Defacing or, in any way, damaging property belonging to the training center, its employees, instructors, visitors, or our other students.

Stealing or the attempt to steal property of another.

Possession of any weapon, knife, gun, instrument, or article- including fireworks- that might cause injury to a person or property.

Participating or engaging in any activity that interferes with or disrupts the educational process.

Physically assaulting or causing bodily injury to an instructor, a visitor, or a student.

Verbally assaulting or threatening an instructor, a visitor, or a student. This includes the use of profanity, vulgar language, obscene gestures, name calling, ethnic or racial slurs, derogatory statements sexual innuendo, or any harassment or discrimination.

Educational dishonesty, which includes, but is not limited, to, cheating on school assignments or tests.

The giving of false information either verbally or in writing to the training center.

Tampering with or altering records or documents of the training center.

Being under the influence of, or the use, sale, possession, transfer or purchase of drugs, drug paraphernalia, or alcohol while at the training center.

The misuse or abuse of prescription drugs, over-the-counter medication, or mind-altering substances (whether obtained through prescription or over the counter) while at the training center.

Violation of this personal conduct policy will result in disciplinary action up to and including suspension, dismissal or permanent expulsion from the training center.

PERSONAL BUSINESS:

Training center phones are for company business only and shall not be used for personal calls.

SMOKING AND TOBACCO:

Smoking and tobacco chewing is prohibited inside the training center. This includes the break area and classrooms. Smoking is permitted outside only. Smokers are to discard cigarette butts in designated containers only.

SAFETY:

All students and welders shall be required to always wear all personal protective equipment, including safety glasses or face shields when buffing, welding, or grinding. There is no tolerance to the failure to follow this policy. Violation of the safety rules of the training center will result in disciplinary action up to and including suspension or dismissal from the training center.

ATTENDANCE:

Any student receiving a stipend is required to attend classes and training every weekday from 8:00 A.M.- 4:30 P.M. All students are expected to be on time. All absences are to be pre-approved- with an exception to emergencies and holidays.

If a student misses a day due to sickness, injuries, or illness, the student must provide the instructor with written proof of a doctor's visit upon returning to the facility. Three unexcused absences or repeated tardiness will be grounds for dismissal from the training center.

SCHOOL FACILITIES:

Cleaning of the school, welding stalls, bathrooms, pipe preparation area, and break area will be the responsibility of all students. Students will be advised of specific responsibilities they will be required to perform, generally on a daily basis.

All unused welding rods are to be returned to the rod area. All electronic cords and torch hoses are to be rolled up after each use. Trucks and forklifts are to be operated by instructors only.

PETS:

No pets are allowed on the training center property.

GRIEVANCE:

Communication is at the heart of good student-to-student and student-to-instructor relations. In the event of a conflict that cannot be resolved by the instructor, the student may file a written grievance with the director of training.

REQUALIFYING:

Welders that are requalifying will first be required to perform two acceptable welds- inspected and accepted by the instructor- before they are allowed to test. If the welder is to fail the test, two more acceptable welds will be required before retesting.

NON – DISCRIMINATORY POLICY

Local 798 Training Center, in compliance with Title VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Americans With Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to administration of its educational policies, admissions policies, scholarship, and other school-administered programs.

